

Worksession
September 15, 2010
6:30 p.m.

Present: Councilors Laitila, Belej, Slivon and Hainault.
Absent: Councilors Gemignani and McKenzie

Also present: Manager Anderson and City Clerk Haischer and John Haeussler.

Reviewed and Discussed:

1. Lisa and Tom requested an excused absence from tonight's meeting.
2. Portage Health has downsized employees.
-Dr. Leetun is leaving Portage Health and moving to WI.
3. 5th St. and Elm is moving to Houghton.
Keweenaw Foundation and Mike McCarthy are moving to where the Far East Grocery was located in the 200 block of Quincy.
4. Jim Martin is doing well.
5. Superior Sand and Gravel update.
No negotiations on the Maasto Hiihto Ski Trail yet.
6. Campus Drive did not make the house budget.
7. Doug Hayrynen had a cost estimate for Valley View Estates.
8. The Planning Commission received a presentation for the CC Arts Center on the rehab of their building by Karin Cooper.
9. New business Northern Lights Garden Center in the old Fallon Sub building.
10. Dept. of Interior - Superintendent job opening for the Historic Park.
11. Discussion at the Recreation Commission regarding the Hancock Beach Dock.
12. Campground usage is up. 2009 \$72,500 2010 \$74,000
13. City of Hancock is hosting the UP City Manager's meeting at the Ramada on October 7th and 8th.
14. OHM Open House is scheduled for 10-18-10.
15. Soren Dresch, owner of the old Masonic Building has started rehab work on the building.
16. Update on the Bridge Emergency Plan.
17. DDA meeting. Chuck Wicker from Kathy's Country Flowers requested a loan of \$25,000 like the one given to Gartners. DDA request more information before a decision is made.
18. Web Site should contain accurate information. History part should be updated.

Regular Meeting
September 15, 2010
7:30 p.m.

The regular meeting of the Hancock City Council was held in the Council Chambers on Wednesday, September 15, 2010 with Mayor Laitila presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present: Laitila, Belej, Slivon and Hainault.
Absent: Councilors Gemignani and McKenzie.

Moved by Councilor Hainault and seconded by Councilor Belej to excuse Councilors Gemignani and McKenzie from tonight's meeting.

Yes: All

No: None

Motion Carried.

Moved by Councilor Belej and seconded by Councilor Hainault to approve the September 15, 2010 Agenda as amended as follows:

New Business: add #6. 3rd pay request from MJO payment for the Transit Facility.

#7. Resolution #23-10 SNB Liquor License.

Yes: All

No: None

Motion Carried.

correspondence

UPSET re: Contribution required for services
Memo from Village of Lake Linden re: proposed UPPCO rate increase
MSHDA re: ARRA Quincy Haven Apartments
DNRE re: Public Notice

Moved by Councilor Belej and seconded by Councilor Hainault to acknowledge the correspondence as presented and place them on file.

Yes: All

No: None

Motion Carried.

guests

Public Comment:

- 1.
- 2.

minutes approval

Moved by Councilor Belej and seconded by Councilor Hainault approving the minutes of the August 18, 2010 worksession and regular meeting and the August 30, 2010 special meeting as presented.

Yes: All

No: None

Motion Carried.

reports

DDA minutes of July 12, 2010
Recreation minutes of July 13, 2010
Planning Commission minutes of July 26, 2010
Planning Commission minutes of August 23, 2010
Police Report for August, 2010
DPW Report for August, 2010
US41/M26 Corridor meeting of August 12, 2010

Moved by Councilor Belej and seconded by Councilor Hainault to acknowledge the reports as presented and place them on file.

Yes: All

No: None

Motion Carried.

administrative report

1. Sewer Project Update.
 - Submitted to Rural Development
 - Completed sewer budget last week
 - Request for bids then closing
2. Water Project Update.
 - Design submitted
 - ROW maps not submitted
 - Paving US41 streets by June 30th 2011
 - 30 service laterals on Hancock Street need to be completed before paving.
 - Bid out this calendar year for spring work
3. Transit Facility Construction Update.
 - 95% of the work is completed
 - paving approaches today
 - foundation extensions were needed (off about 3' for lift)
 - will schedule an Open House
4. Sunset Drive was paved last week. Cost \$33,000 (DDA funds)
5. MDOT tentative paving schedule for 2011.

- bid out March 11, 2011
- start paving job July 1, 2011
- N. Lincoln Drive, S. Lincoln Drive, Hancock Street, Front Street and Reservation Street.
- 6. WUPPDR Tiger II Application.
 - to improve non-motorized access between the City of Houghton and Hancock.
- 7. Hancock Housing Transit Contribution. Received \$4000
- 8. Transit Maintenance Audit.
 - routine service and maintenance were acceptable
- 9. Revised site plan approval for Condon Field Project.
 - Planning Commission received a full set of plans for this project from Finlandia at their last meeting for review.
- 10. Finlandia University is at 18% growth in full enrollment. 673 students this semester.
- 11. Parade of Nations is Saturday, September 18, 2010 at 11:00 a.m.

old business
options for 116 quincy street

Lost \$20,071.00 in unobligated funds (State is recapturing these funds)
Can't use Program Income for this building.

Moved by Councilor Belej and seconded by Councilor Hainault not to proceed with work on the building at 116 Quincy Street and let it go up for tax sale. The City Manager is directed to send a letter to the State explaining our two choices (tax sale or demolition).

Yes: All
No: None
Motion Carried.

new business
august a/p

Moved by Councilor Hainault and seconded by Councilor Belej approving the August, 2010 accounts payable in the amount of \$171,239.04 and authorizing payment as funds become available as follows:

General	\$32,235.73
Major	9,236.24
Local	3,165.48
Transit	2,611.39
Sewer	59,956.44
Water	31,378.45
Motor Vehicle	11,489.13
<u>DDA</u>	<u>21,166.18</u>
Total	\$171,239.04

Roll Call Vote:
Yes: Councilors Hainault, Slivon, Belej and Laitila.
No: None
Motion Carried.

add'l checks typed in
august

Moved by Councilor Belej and seconded by Councilor Slivon approving the additional checks typed in the month of August, 2010 in the amount of \$2,494,543.85 and authorize payment as follows:

Expenses	\$521,162.24
<u>Transfers</u>	<u>1,973,381.61</u>
Total	\$2,494,543.85

Roll Call Vote:
Yes: Councilors Laitila, Belej, Slivon and Hainault.
No: None
Motion Carried.

peter rymes request
1009 white street

Moved by Councilor Hainault and seconded by Councilor Belej to table the request of Peter Rymes to cost share a fence on White Street until the next meeting. Manager to investigate design and possible safety issues with proposed fence.

Yes: All

No: None

Motion Carried.

ohm agreement for navy st

Moved by Councilor Hainault and seconded by Councilor Belej approving the professional services agreement with OHM for the Navy Street Storm Sewer Permit Application.

Scope of Services

Preparation of a Permit Application

The work items for the permit application include the following:

1. Complete a site review and document site conditions with photographs for a permit application.
2. Document the sizes of the existing piping that runs from the east side of M&M Power Sports to Portage Lake.
3. Design a storm sewer that is capable of handling the flows in the existing storm sewer that flows from the north along Reservation Street.
4. Prepare 8-1/2" x 11" permit application plans of the replacement storm sewer located on the east side of M&M Power Sports building to Portage Lake.
5. Prepare the joint permit application to be submitted to the DNRE.
6. Prepare a soil erosion permit application for the work since it is within 500' of Portage Lake.

The permit application will be submitted to the DNRE within 30 days of notification of acceptance of this proposal.

Lump sum of \$3100

Fee for permit applications shall be reimbursable expenses and are expected to be an additional \$700 to \$1000.

Additional Services

Testing and construction administration shall be reimbursable expenses and shall be completed at our standard hourly rate and laboratory analysis costs.

Roll Call Vote:

Yes: Councilors Hainault, Slivon, Belej and Laitila.

No: None

Motion Carried.

5 year recreation plan
draft

City Manager Glenn Anderson announced the 30 day public review period for the proposed updated 5 Year Recreation Plan, and stated that the Plan is on file for public review at City Hall during regular business hours.

Moved by Councilor Hainault and seconded by Councilor Belej to set a Public Hearing to hear public comment on the DRAFT, City of Hancock 5 Year Recreation Plan (2011-2015) for Wednesday, October 20, 2010 at 7:30 p.m.

Yes: Three (Hainault, Belej and Laitila)

No: One (Slivon)

Motion Carried.

mjo 3rd pay request

Moved by Councilor Hainault and seconded by Councilor Belej approving the 3rd request for payment to MJO in the amount of \$87,917.96 for the Transit Building and authorize payment when funds become available.

Roll Call Vote:

Yes: Councilor Laitila, Belej, Slivon and Hainault.
No: None
Motion Carried.

resolution # 23-10

Moved by Councilor Belej and seconded by Councilor Hainault that the request to transfer all rights to renewal of an escrowed 2010 Class C Licensed Business with dance permit, located at 2131 Jasberg, Hancock, MI 49930, Houghton County from North Shore Grill 'N Pub Incorporated to Superior National Bank & Trust Company, with license to be held in escrow be considered for approval. It is the consensus of this legislative body that the application be recommended for issuance.

Yes: All
No: None
Motion Carried.

Belej - asked that next spring before speed bumps are installed on City Streets that all locations be reviewed.

Moved by Councilor Belej and seconded by Councilor Hainault that this regular meeting of the Hancock Council be adjourned. Time: 9:48 p.m.

Yes: All
No: None
Motion Carried.

William Laitila, Mayor

Karen Haischer, CMC City Clerk