

**CITY OF HANCOCK
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES OF MARCH 4, 2013**

Chairperson Pete Wickley called the regular monthly DDA meeting to order at 5:30 p.m. on Monday, March 4, 2013 with the following members present: Carol Fisher, Jordan Johnson, Peter Wickley, Kathy Johnson, Bonnie Holland, Bill Laitila, Jim Bogan and Steve Zutter.

Absent: None

Guest/Staff: Jonathan Luse, Jr. and Glenn Anderson

It was moved by K. Johnson and seconded by Holland to approve the agenda with one addition, consider grant façade application for the North Wind Book Store, 437 Quincy St.

AYES: All

NAYES: None

Motion Carried

It was moved by Holland and seconded by K. Johnson to approve the February 4, 2013 minutes.

AYES: All

NAYES: None

Motion Carried.

Public Comments: None

Updates/Information

- Heard that the transit had 18,956 riders in 2012, up 5.3% over 2011.
- Reviewed both the MTEC & LDFA audits for the fiscal year ending June 30, 2012.
- Heard that Pavement Maintenance System, LLC was the low bidder on the MDOT micro-surfacing of M-203 and portions of Quincy St. The total contract is for \$989,767.80. Work is expected to start in late July and take 18 working days to complete
- Reviewed the upcoming sesquicentennial events schedule.
- Heard the COE had issued a public notice for the DDA's Navy St. Boardwalk project dated Feb. 15, 2013 with an expiration for comments on March 7, 2013.
- Reviewed the HB & PA minutes of Feb. 12, 2013, and noted they are looking for all new officers.
- Heard Senator Casperson has sponsored SB#50 to allow ORV/ATV use of selected state highway to get from one trail to another, including the Portage Lake Lift Bridge, which has a 1.2 mile gap from the Jack Stevens Trail to the Bill Nicholas Trail.
- Heard that the Dept. of Management & Budget has cancelled the first RFP for new DHS office space but will reissue a new one which will include all of the City of Hancock.

- Heard that the City will host the Copper Country Firemen's Tournament on Saturday, June 29th, which will include dept. games, parade and dance.
- Heard that Jackson National Life Insurance Company from Lansing is opening a new office in the Lake Shore Building in Houghton as a new Smart Zone tenant.
- Heard that the State MEDC, Governor Snyder and KEDA are working on recruiting a new company to purchase the CUDA Building at the County Airport. The project is expected to create 100 jobs over 2 years, and the State is expected to provide a \$5 million loan guarantee to help the project get started.
- Heard the Kukkauppa Flower Shop located at 320 Quincy St. is for Sale.
- Heard Portage Health will hold a public forum at the High School on Thursday, March 14 at 6:30 p.m. to provide information on the Life Point proposal to acquire an 80% ownership interest in Portage Health. Life Point is a for profit company.
- Heard that Luke Drier of Ontonagon broke a plate glass window at the Gartner's Building on Quincy St. in the early morning of January 30th. The window will be replaced.

The DDA reviewed FY 12/13 finances, showing revenue through February of \$121,044.75, expenses of \$109,692.91 for a balance of \$11,692.91. Expenses pending are:

Halonon Landscaping-pocket park	\$3,750
Halonon Landscaping-Navy St.	\$300
Boardwalk Design	\$4,840
Parking Signage	\$2,000
Flower-Summer	<u>\$1,000</u>
Total	\$11,890

Upcoming FY 13/14 financial obligations include:

HB & PA	\$4000
Navy St. Boardwalk-constr.	\$87,500
Boardwalk const. inspect.	<u>\$6,800</u>

Total \$98,300

About \$9,000 of revenue is still expected for this fiscal year.

The DDA reviewed floor layouts for new apartments on the 2nd floors of the WMPL Bldg, (326 Quincy St.), Kaleva Bldg. (234 Quincy St.), Blast from the Past Bldg. (308 Quincy St.), and 4 new units in the Masonic Temple Bldg. (228 Hancock St.), MSHDA has approved grant funds for all four projects.

The DDA board received an application dated March 1, 2013 from Finlandia University for up to \$6,000 façade grant to wash, paint and install 3 awnings to the North Wind Book Store Building located at 437 Quincy St.

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It was moved by Bogan and seconded by Zutter to approve a one to one match façade grant for a maximum of \$6,000 to Finlandia University for the 437 Quincy St. North Wind Book Building.

AYES: All

NAYES: None

Motion Carried

Bonnie Holland suggested funding landscaping improvements on the Water/Navy St. hillside up from the Beach Club to Coon Electric to try to improve the appearance of the area. The DDA decided to review the matter once the boardwalk project is completed.

It was moved by K. Johnson and seconded by Fisher to adjourn at 6:15 p.m.

AYES: All

NAYES: None

Motions Carried

Respectfully submitted,

Glenn Anderson
Secretary Pro-Tem