

**CITY OF HANCOCK
COUNCIL MEETING MINUTES
MARCH 15, 2017**

March 15, 2017

Work Session

6:30 p.m.

Present: Councilors LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

Absent: Councilor: None

1. Quincy Haven – MSHDA denied the original proposal for the non-profit that owns Quincy Haven to donate it to Hancock Housing. MSHDA requires a limited partnership. Houghton/Hancock Housing Commission will be in contract with Quincy Haven to manage the property. Sherry Hughes proposed to merge with the Houghton Housing Commission for all employees. Rather than having them as employees of the Hancock Housing Commission, which they moved to do.
2. Finnish theme committee sent a thank you for the participation in the Heikinpava.
3. OHM gave a summary of the projects that they are currently working with the City.
4. Allyson Jabusch would like the Planning Commission to pursue the property of the Labyrinth. Allyson is currently doing the maintenance of the property. Planning Commission proposes to have the City pursue acquiring the property. Glenn will reach out the owner of the property to open discussion about the acquisition.
5. General Glass, Mark Mount to purchase the building between his current property and the Holiday Gas Station. DDA granted a façade grant with matching funds from owner.
6. Michigan Municipal League will be holding a regional meeting will be in Marquette on June 1st and 2nd. Statewide meeting will be September 13th – 15th in Holland Michigan.
7. Trust Fund Acquisition Grant for Swedetown is due April 1, 2017. There is no agreement for this year, Glenn has been unable to reach Paul Tomasi.
8. Both contractors that submitted bid for the televising will be commenting on the qualifications of the low bidder. The qualifications of the low bidder were reviewed to confirm they are qualified to complete work.
9. Tracie Williams addressed the council about the qualifications of Pipetek to do the project. Tunnel Vision has concerns about the qualifications of Pipetek. OHM is still supporting that the contract be given to Pipetek.
10. Kevin Mackey stated that OHM has done due diligence on the qualifications of the proposed contractor. Pipetek is licensed to work in Michigan, so he doesn't see any problems in accepting the low bid with Pipetek.
11. Mary Tuisku would like to add new verbiage to the Fair Housing document that includes with no discrimination for sexual orientation.
12. Dan Seguin had several residents complain about the traffic on Scott Street. Three stop signs are now in place to help reduce the speed on the street. Businesses at the bottom of Scott Street would like to keep it open. Traffic study from last year found that there was no additional traffic since the close of White Street.
13. Ted Belej changed the email list, Glenn, Mary and Beth can all post to this email list. The City Council has its own group that includes all members of the City Council, Glenn and Mary. The city council email distribution list can be used for announcements, council packets and meeting notices.
14. Paul LaBine had residents complain about cars turning left by the Holiday Gas Station. During the summer construction, a raised island will be added at this location to deter anyone from taking a left.

15. Crissy Gerhart submitted a \$50,000 grant application today for a neighborhood enhancement. There is a copy of the grant application at City Hall for the public to view. Just finishing up the MHSDA single family housing grants that are currently open. There is a possibility for funding from MEDC for low income housing improvement.

Regular Meeting

March 15, 2017

7:30 P.M.

The regular meeting of the Hancock City Council was held on Wednesday, March 15, 2017 at 7:30 p.m. with Mayor McKenzie presiding. The United States Flag was honored by all in attendance with the following duly qualified Councilors being present:

Present: Councilors LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

Absent: None

Review and approval of agenda

Moved by Councilor Belej and supported by Councilor Seguin to approve the agenda.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

Communications

Email from Hans Lector about biking on White Street.

State of Michigan Public Hearing about UPPCO.

Northern Perspectives, will not be moving forward with the work on 101 Quincy Street.

Moved by Councilor Tuisku and seconded by Councilor Belej to place the correspondence on file as presented.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

Public Comment

Susan Burack – Requested an update on recycling in the City of Hancock. The City of Hancock didn't put in an application for the DEQ recycling grant.

Dan Dufran – stated he came to the City Council about 3 months ago about opening up a medical marijuana dispensary. Need to get the zoning ordinances to see what is necessary. Talked about the benefits to people for having a legal dispensary to get a drug with a low cost. A building would need to be a minimum of 500' from a church and 1000' from a school.

John Hausseler stated that dispensaries are still illegal in the State of Michigan as far as he is aware. A business can legally only have 5 customers.

Gabriel Kloet of Tunnel Vision of Escanaba shared his concerns about awarding the televising contract to Pipetek Infrastructure Services, LLC.

Kyle Damien of Pipetek Infrastructure Services, LLC shared the company history and their qualifications to complete the work related to the televising contract. Would like to start project beginning of May with a June 30th projected completion date.

Ricky Lurn said marijuana dispensaries were legalized in December in Michigan.

Deb Mann stated that the planning commission is planning on attending a webinar on medical marijuana.

Approval of Minutes

Moved by Councilor Tuisku and seconded by Councilor Seguin to approve the minutes of February 15, 2017 regular meeting.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku

No: None

Motion Carried

Reports

Moved by Councilor Baumann and seconded by Councilor LaBine to accept the reports as presented and place them on file.

City Council, Bike & Pedestrian Committee, PLWSA, DDA, Recreation, Planning Commission

Special Presentation

Receive Bike and Pedestrian Committee presentation on 2017-2021 Non-Motorized Transportation Plan.

Kristen Schmitt presented the plan to the City Council.

Complete Streets Ordinance in April 2014 – will adopt a Non-Motorized Transportation Plan.

Gather data; 2013 BIKE! Survey, 2014 Hancock non-motorized survey, public meetings, safe routes to school surveys and walking audit, MTU design class project and MDOT training wheels' course offer in 2016

Broke the City down into 6 zones and created Network Development Plan and prioritized projects by zone.

Non-engineering strategies; education, encouragement, enforcement, equity

The plan includes one time, periodic and ongoing steps for 2017 to 2021.

High priority to create high connectivity within the City. A broad goal is to create something that will have more residents utilize in the future. Help pedestrian get around in all seasons.

Administrative Report

1. American Legion Zone 5 playoffs hosted at the Driving Park, on July 19th thru 23rd – 8 team, 4-day event. The HS softball and baseball district tournaments will be at the Driving Park in early June.
2. Received the first Act 51 funds and the next payment will be 23% higher than last year because of the gas tax and registration fee increase.
3. Adams Twp. wholesale water rate increase effective March usage. The increase is 24 cents per thousand gallons. It has been a few years since they increased the cost. Should be revenue neutral for the next couple of years so there is no need to raise the rates for residents. Since the water project last year we have reduced the consumption.
4. The State Treasury signed off on February 14, 2017 a 15 year MTEC SmartZone extension, 2018-2032.
5. County wide building permits for 2016 included 44 new homes built in Houghton County. Building permits have remained stable in the last couple of years.
6. The City will be hosting Planning & Zoning training on April 4th. The training will be held at the Fire Hall and the City will register any council members that are interested in attending.
7. McLain State Park is applying for a Coastal Zone Management Grant to help with development strategy for the campground area. Goal to have 100 to 130 campground sites currently there are between 80 to 90 due to the erosion issues.
8. Semco Energy proposed rate increase to help cover cost of a new pipeline between Rapid River and Marquette. It would be a \$3.99 per household until project is paid off.
9. Reciprocating Internal Combustion Engine (RICE) units will be built in Negaunee and Baraga Township. There shouldn't be a cost impact for the user because of the money that is currently going to Presque Isle plant will be used to pay for the new plants.
10. The estimated savings for using LED lighting on Quincy Street is \$10,000.
11. Hancock Central High School #1 rating from the Bridge Group, no other school in the area was ranked #1.

12. March 20th there will be a meeting for the Master Plan comment session prior to final approval. The meeting will be held at the Community Arts Center.

OLD BUSINESS

1. Consider adoption of the 2017-2021 Non-motorized Transportation Plan as recommended by the Planning Commission.

Moved by Councilor Tuisku and seconded by Councilor Belej to approve the adoption of the Non-motorized Transportation Plan

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

NEW BUSINESS

1. February Accounts Payables

Moved by Councilor Belej and seconded by Councilor Seguin to approve the February account payables in the amount of \$249,590.66 and authorizing payment as follows as funds become available.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

2. Additional Checks for February

Moved by Councilor Tuisku and seconded by Councilor Belej to approve the additional accounts payables in the amount of \$74,925.25.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

3. Consider SAW grant pay request #7 for \$8,412.04.

Moved by Councilor Belej and seconded by Councilor Seguin to approve SAW grant pay request #7 in the amount of \$8,412.04.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

4. Consider approval of water project pay request #10 for \$22,049.11

Moved by Councilor Tuisku and seconded by Councilor Belej to approve water project pay request #10 in the amount of \$22,049.11.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

5. Consider Mayoral appointment of Devin Leonarduzzi to the Planning Commission

Moved by Councilor Tuisku and seconded by Councilor Belej to approve the appointment of Devin Leonarduzzi to the Planning Commission.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

6. Consider approval of May 5th & 6th for Spring cleanup.

Moved by Councilor Tuisku and seconded by Councilor Belej to approve May 5th & 6th for spring cleanup.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

7. Review quotes for sewer financial review and consider award to Robert W. Baird and Co. for a fee of \$15,000. Requirement of SAW grant to have the financial review completed on the sewer fund.

Moved by Councilor Belej and seconded by Councilor Seguin to approve the award to Robert W. Baird & Co a fee of \$15,000 to complete sewer financial review.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

8. Consider approving agreement with Point and Pay to start offering credit card payment options.

Moved by Councilor LaBine and seconded by Councilor Belej to approve Point and Pay for credit card processing.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

9. Discuss selling Lot 23 at 805 Warren Street as recommended by the Planning Commission
Other owners in the neighborhood would like to bid on the property. Public hearing will need to be held to figure out the minimum bid. Minimum bid of \$5000.00

Moved by Councilor Tuisku and seconded by Councilor Belej to approve the selling of Lot 23 at 805 Warren Street.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

10. Review and consider the February 23rd bid award to Pipetek Infrastructure Services for \$307,300 for cleaning and televising city sewer mains as recommended by OHM Advisors

Moved by Councilor Belej and seconded by Councilor Tuisku to approve the contract with Pipetek Infrastructure Services in the amount of \$307,300.

Roll Call Vote:

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried

11. Motion to adjourn

Moved by Councilor Bauman and seconded by Councilor Belej to adjourn the meeting.

Yes: LaBine, Bauman, Seguin, McKenzie, Belej, Blau, Tuisku
No: None
Motion Carried