

**CITY OF HANCOCK
COUNCIL MEETING MINUTES
WEDNESDAY, FEBRUARY 19, 2020**

Regular Meeting 6:04 P.M.

Call to order and pledge of allegiance
Roll Call and verification of quorum

Present: Councilors: Lytle, Slivon, LaBine, Seguin, Warstler

Absent: Councilors Blau and Tubman

Motion by Councilor Seguin and supported by Councilor Warstler to excuse Councilor Blau from tonight's meeting.

Yes: All
No: None
Motion Carried

Also present: Mike Markham, Beth Fredianelli, Glenn Anderson, John Zurcher, Deb Mann, Andrew Lahti, Members of Phi Kappa Tau, and other community members.

Motion by Councilor Slivon and supported by Councilor Seguin to review and approve the agenda.

Yes: All
No: None
Motion Carried

Communications

Alfred Erickson Post 186- Capital Campaign donation request
UP Coalition Network
David Flaspohler-City Lighting
Angie Carter-support resolution related to oil transportation on Line 5
Salvation Army-Certificate of Recognition
Richard Barrette-Snow removal concerns

Motion by Councilor Lytle and supported by Councilor Seguin to accept and put on file the communication as presented.

Yes: All
No: None
Motion Carried

Public Comment-Anyone wishing to address the council will be recognized by the Mayor at this time.

John Zurcher, Summit St.- There should be sign displayed for the Houghton County Arena on Ethel Ave. and US 41, welcomed Phi Kappa Tau members, was told that Council members are not visiting established businesses downtown.

Presentation:

Chris Holmes-PLWSA-Portage Township

Review and approval of previous meeting minutes, January 15, 2020

Motion by Councilor Lytle and supported by Councilor Seguin to approve the 1-15-2020 meeting minutes as present.

Yes: All

No: None

Motion Carried

Review of reports

DDA 12-2-2019

DDA 11-4-2019

Recreation 1-12-2020

Planning Commission 12-16-2019

PLWSA 1-14-2020

Motion by Councilor Warstler and supported by Councilor Seguin to receive and file the reports as presented.

Yes: All

No: None

Motion Carried

Administrative Report

- Redevelopment Ready Community- City is working on a guide for development, we need to schedule a joint meeting between the Planning Commission, City Council and the Downtown Development Authority.
- Project Updates
- Census Questionnaire-Glenn Anderson presented information, it is very important to fill out the questionnaire. Residents can fill them out manually, on-line or by phone. If you live here 6 months and a day out of the year, you would count yourself for the city. Encourage people that you know to fill them out.

- Water Issue-this past week's water boil advisory. Chris Holmes addressed that during his presentation. Going forward, whenever there is loss in pressure or they cut the pressure, there will be a water boil advisory for precautionary reasons.
- Election Update-there is a Presidential Primary on March 10th, the City has been receiving absentee ballots, City applied for a grant to receive a 4th tabulator and we were approved, we will be holding a Public Accuracy test on February 26th, 2020 at 10:00 am.
- Spark Plug award-Keweenaw Community Spark Plug Award, Award Dinner will be held on March 5th, 2020 at 5:30 p.m.
- Phi Kappa Tau statue wins- the City Council congratulated the Members of the Phi Kappa Tau, the members present stated they put in over 3000 hours of work in building the statue. Outstanding work ethic and teamwork.
- MML Capital Conference-will be held on March 24-25, 2020 in Lansing, MI, Early registration cutoff is March, 4, 2020. Regular registration will end March 17th.
- Update on applied grants-2 through Portage Health Foundation, expanding the Community Garden and improvements to the dock at the campground.

Old Business

Hancock Business and Technology Park RFQ

1. Consider approval of Engineering Services for the Hancock Business and Technology Park.
3 firms sent in proposals: C2AE Escanaba/ GEI Marquette/ OHM Hancock
OHM scored highest, receiving 94 out of 100.

Motion by Councilor Lytle and supported by Councilor Seguin to accept OHM's scoring for engineering services for the Hancock Business and Technology Park RFQ.

Yes: All
No: None
Motion Carried

New Business

Motion by Councilor Warstler and supported by Councilor Lytle to approve current accounts payable in the amount of \$878,821.72.

Roll Call
Yes: Warstler, Seguin, LaBine, Slivon, Lytle
No: None
Motion Carried

Motion by Councilor Warstler and supported by Councilor Seguin to appoint Jordan Johnson to the DDA with a term expiring on 1-31-2024.

Yes: All

No: None
Motion Carried

Motion by Councilor Slivon and supported by Councilor Seguin to appoint Pete Mackin to the DDA with a term expiring on 1-31-2024.

Yes: All
No: None
Motion Carried

Motion by Councilor Seguin and supported by Councilor Lytle to approve the Change Order 1 for Hancock Water Controls project in the amount of \$790.00.

Roll Call
Yes: Lytle, Slivon, LaBine, Seguin, Warstler
No: None
Motion Carried

Motion by Councilor Warstler and supported by Councilor Slivon to approve Resolution 20-03 to amend master agreement with Transit to assign Mary Babcock agreement.

Yes: All
No: None
Motion Carried

Motion by Councilor Seguin and supported by Councilor Warstler to approve the amended contract for Portage Township to connect to the City of Houghton as part of the PLWSA.

Roll Call
Yes: Warstler, Seguin, LaBine, Slivon, Lytle
No: None
Motion Carried

Motion by Councilor Warstler and supported by Councilor Lytle to accept with regret the resignation of Councilor Stephanie Tubman.

Yes: All
No: None
Motion Carried

Mayor LaBine stated that there will be a scheduled special meeting on March, 4th, at 6:00 p.m. to discuss Personnel and replacing Councilor Tubman's seat.

Public Comment-anyone wishing to address the council will be recognized by the Mayor at this time.

John Zurcher-Summit St.-what is the status of the sign the Hancock High School wanted to put on the Front St. wall? Mr. Patchin is still working with MDOT.

Glenn Anderson- the Council applicants will take effect at the next regular council meeting, not the March 4th, 2020 meeting.

Mayor LaBine-Thank you Phi Kappa Tau

Councilor Lytle-attended a MML Series on Policy Forum on Climate Planning. Stated Hancock is a leader in climate change.

Motion by Councilor Seguin and supported by Councilor Warstler to adjourn the meeting at 7:05 p.m.

Yes: All

No: None

Motion Carried



Paul LaBine, Mayor



Mary Babcock, City Clerk

Resolution 20-03
CITY OF HANCOCK

Blanket Signature Resolution for 2017-0059

MASTER AGREEMENT RESOLUTION

Whereas, the *City of Hancock* has the authority to contract with the Michigan Department of Transportation for State and/or Federal funds for passenger transportation related services; and,

Whereas, the *City of Hancock* does hereby approve Master Agreement No. 2017-0059,

Now, Therefore, be it resolved that the *Mary Babcock, Acting City Manager* of the *City of Hancock*, be authorized and directed to execute said agreement 2017-0059 for an on behalf of the *City of Hancock*.

PROJECT AUTHORIZATION RESOLUTION

Whereas, this resolution shall also approve execution of Project Authorizations for any programs designated by the *City of Hancock* and/or Project Authorizations for any amount determined by the *City of Hancock* with the Michigan Department of Transportation which are issued under Master Agreement Number 2017-0059.

Now, Therefore, be it resolved that the *Mary Babcock, Acting City Manager* of the *City of Hancock* are authorized to enter into and execute on behalf of the *City of Hancock* all such project Authorizations with the Michigan Department of Transportation for passenger transportation related services for the Agreement period.

CERTIFICATE

The undersigned duly qualified Board Secretary of the *City of Hancock* certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the *City of Hancock* held on 2/19/2020.

Beth Fredianelli
Signature

Beth Fredianelli
Printed Name

Deputy Clerk
Title

2/20/2020
Date