

**CITY OF HANCOCK
COUNCIL MEETING
WEDNESDAY, OCTOBER 20, 2021 6:00pm
CITY COUNCIL CHAMBERS, 399 QUINCY ST.**

Regular Meeting at 6:00 PM

Call to order and pledge of allegiance led by Mayor Paul LaBine

Roll Call and verification of quorum

Present: Councilors Blau, Lytle, Freeman, LaBine, Rickard, Warstler

Absent: Councilor Haeussler

Motion by Councilor Rickard and supported by Councilor Freeman to excuse Councilor Haeussler from tonight's meeting.

Yes: All

No: None

Motion Carried

Also Present: Josh Visser, Thomas Fornier, Michael Markham, Sadiq Edo-Abdi, Susan Burack, John Zurcher, David Rowe

Review and approval of agenda – Motion by Councilor Lytle and supported by Councilor Warstler to approve the agenda with the addition of New Business item #8, LJJ Construction payment application #4 for the Campground Bathhouse Renovations.

Yes: All

No: None

Motion Carried

Presentation

Introduction - Dave Rowe, MTEC Smartzone CEO since August 1, 2021. He introduced himself and gave an overview of his background. Reviewed the Smartzone programs, successes and opportunities, looking for Business & Technology Park tenants.

Communications

Kristine Weidner – Thank you note

Portage Health Foundation – Thank you note related to the City's UPSET West donation/pledge

EGLE- Charge Up Request – Notification of project funding approval

Portage Lake Water and Sewer Authority Flows for September 2021

Public Comment

Susan Burack of the Scott Building commented on the City Council scheduling meetings with the public

Review and acceptance of meeting minutes

Cemetery April 13, 2021

Motion by Councilor Warstler and supported by Councilor Rickard to receive and put on file the meeting minutes as presented.

Yes: All

No: None

Motion Carried

Review and approval of meeting minutes

Regular City Council October 06, 2021

Motion by Councilor Freeman and supported by Councilor Lytle to approve the meeting minutes of the Regular City Council meeting of October 06, 2021.

Yes: All

No: None

Motion Carried

Administrative Report

- Work at Tezcuco & Montezuma, change in materials, will be using concrete & concrete block, plan to open soon
- Hancock the 338th City to be recognized as an International City of Peace
- Dog Park Update work has begun on clearing the area, fence is to go up next week, will open with minimal amenities and required signage to open this fall. John Diebel will assist with keeping it accessible this winter.
- Personnel Update – John Erickson is the new DPW Director, he will start the 1st week of November, LeRoy Kenny has retired and an offer has been made for the full-time office help position.
- Website – Opus Web has a Beta test of our new website, the link will be forwarded to the council members
- Business Updates – new businesses, Refill Up on the 300 block of Quincy St., new spa in the annex, Sunflower Coffee & Books going in the old Sarazin Dental building, Kangas Café is for sale

New Business

1. Motion by Councilor Blau and supported by Councilor Freeman to approve the accounts payable in the amount of \$236,478.56.

Roll Call

Yes: Warstler, Rickard, LaBine, Lytle, Freeman, Blau

No: None

Motion Carried

2. Motion by Councilor Warstler and supported by Councilor Lytle to accept Doug Lancour's resignation from the Board of Review and appoint James DeClerck to the Board of Review with a term ending 12/31/2024.

Yes: All

No: None

Motion Carried

3. Motion by Councilor Blau and supported by Councilor Lytle to approve the addendum to the Rural Transit Assistance Program Third Party Contract Addendum in the amount of \$5,500.00 for training.

Roll Call

Yes: Blau, Lytle, Freeman, LaBine, Rickard, Warstler

No: None

Motion Carried

4. Motion by Councilor Rickard and supported by Councilor Warstler to introduce Ordinance 308, an ordinance to amend Chapter 150-Entitled, Dangerous Buildings, of the City Code for the City of Hancock.

During discussion motion by Councilor Warstler and supported by Councilor Freeman to change Section 6 of introduced Ordinance 308 from “misdemeanor” to “civil infraction”.

Yes: All
No: None
Motion Carried

Vote on original motion to introduce Ordinance 308 as amended with change to Section 6.

Roll Call
Yes: Warstler, Rickard, LaBine, Lytle, Freeman, Blau
No: None
Motion Carried

5. Motion by Councilor Rickard and supported by Councilor Warstler to approve agreement with Comcate Code Enforcement software for rental and code enforcement in the amount of \$2,000 per year.

Roll Call
Yes: Blau, Lytle, Freeman, LaBine, Rickard, Warstler
No: None
Motion Carried

6. No action taken on appointment of Adam Griffis to the Hancock Planning Commission with a term ending date of 2/15/2023.

7. Motion by Councilor Warstler and supported by Councilor Freeman to approve purchase agreement for Lot 24 of Spruce Haven Estates in the amount of \$18,500 within 14 days from City Council approval.

Roll Call
Yes: Warstler, Rickard, LaBine, Lytle, Freeman, Blau
No: None
Motion Carried

8. Motion by Councilor Blau support by Councilor Freeman to approve payment of application 4 in the amount of \$43,147 for the Hancock Campground Bathhouse Renovation to LJJ Construction LLC.

Roll Call
Yes: Blau, Lytle, Freeman, LaBine, Rickard, Warstler
No: None
Motion Carried

Public Comment

John Zurcher of Summit St. Hancock, commented on dead end road concerns, lighting on the DNR trail, excess speed on N. Lincoln.

Council Member Comments

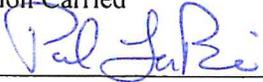
Councilor Freeman commented on the police presence during school drop off times.

Motion by Councilor Warstler and supported by Councilor Freeman to adjourn the meeting at 6:55 p.m.

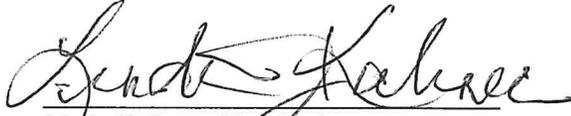
Yes: All

No: None

Motion Carried



Paul LaBine, Mayor


Linda Kalinec, City Clerk