

CITY OF HANCOCK
COUNCIL MEETING MINUTES
WEDNESDAY, MAY 17, 2023
HANCOCK CITY HALL, 399 QUINCY STREET
Public viewing available via ZOOM - Meeting ID: 821 4402 1682

Regular Meeting at 6:00 PM

Call to order and pledge of allegiance led by Mayor Paul LaBine

Roll Call and verification of quorum

Present: Councilors Blau, McKenzie, Freeman, LaBine, Warstler

Absent: Rickard, Lounibos

Also Present in person: Michael Markham, Tami Sleeman, Linda Kalinec, John Erickson, Dollar Bay Students, Garrett Neese, other members of the community and media.

Also Present via Zoom: Charlie Temple, Isabelle Bester (OHM).

Motion by Councilor Blau and supported by Councilor Warstler to excuse Councilors Rickard and Lounibos from tonight's meeting.

Yes: All

No: None

Motion Carried

Review and approval of agenda – Motion by Councilor McKenzie and supported by Councilor Warstler to approve the agenda as amended with the addition of 4 New Business items; #8 Consider approval of bid by Payne & Dolan to clear easement from Wuebben property to the City of Hancock property at a cost between \$5,000 and \$7,000; #9 Consider approval to purchase a 2023 Ford Pickup for \$57,124.00 contingent on USDA grant funding of \$20,000.00; #10 Consider approval to purchase KIOTI Lawnmower form Ward's Husqvarna at a cost of \$7,099.95; #11 Consider approval to purchase cupboards for the Fire Hall from McGann's at a cost of \$12,778.00.

Yes: All

No: None

Motion Carried

Public Comment

Katrina Linde-Moriarty - 825 Warren and the Portage Lake District Library Director – commented on the future of the public library in Hancock as a school public library, the challenges of being located in the high school building and possible opportunities with Portage Lake District Library expansion.

Presentation

Michael Markham of OHM gave a presentation on the Drinking Water State Revolving Fund Project for FY 2024 for Drinking Water System Improvements. The submission of the Planning Document to EGLE is for scoring purposes to get the process started and to see if the city project qualifies for funding.

Following are the questions and responses addressed after the presentation:

Q - Ron Blau, Council Member: We do not know the actual cost?

A - Michael Markham, OHM: As far as if you will get a loan or principal forgiveness?

Q - Ron Blau, Council Member: Yes

A - Michael Markham, OHM: Not at this time, we will submit the project planning document to EGLE for city scoring criteria and where we score, we will see if there's any funding available.

Q - Lisa McKenzie, Council Member: Do we have any idea of how much grant funding we qualify for or match, or how much the loan forgiveness is?

A - Michael Markham, OHM: I do not know sometimes 75% principal forgiveness, sometimes 80% it could be less than that, grant funding is new money coming in from different sources, I do not know the grant funding available.

Q - Lisa McKenzie, Council Member: So, you don't know if grant funding is available?

A - Michael Markham, OHM: I do not know how much is available.

Q - Whitney Warstler, Council Member: I was looking at the CIP and I didn't see any of this? We had budgeted \$1.5 million for the water system next year and that was going to the industrial park water system.

A - Michael Markham, OHM: Were you looking at the water system capital improvement plan or the City's Capital Improvement Plan?

Q - Whitney Warstler, Council Member: The City's Capital Improvement Plan

A - Michael Markham, OHM: The Water System Capital improvement plan is a separate document.

Q - Whitney Warstler, Council Member: I didn't know any of this.

A - Michael Markham, OHM: I can get you a copy of the 2016 Water Asset Management Plan to you. The planning document will get submitted to EGLE, they make a decision. We will submit the Planning Document by June 1st to get the scoring for the city.

Q - Whitney Warstler, Council Member: This is not a grant request?

A - Michael Markham, OHM: No, it's a request to get scored based on the planning document, there will be more to come whether you accept funding, if it gets down to that.

Q - Rick Freeman, Jr., Council Member: Why is there a health issue for a dead-end water main?

A - Michael Markham, OHM: Water is going to get stagnant there, you need to have a flushing program to help get some of the water out of there.

Q - Rick Freeman, Jr., Council Member: What is the age limit for a water tower?

A - Michael Markham, OHM: I don't know, I can get the answer for you.

Q - Lisa McKenzie, Council Member: Do you know if any of these particular 9 water main replacements have been a problem for the city in the last 5- 10 years? If so, which ones?

A - Michael Markham, OHM: Yes, Center St. and Pine St alleys, multiple service lines have been replaced in the alleys.

Q - Whitney Warstler, Council Member: Do you know if there are grants available?

A - Michael Markham, OHM: Yes, there is funding available in the program.

Q - Whitney Warstler, Council Member: How much?

A - Michael Markham, OHM: I don't know how much.

Q - Lisa McKenzie, Council Member: Going to submit just for scoring to see where we land for grants, it doesn't commit us to any particular work or any particular funding, nothing that we have to commit to?

A - Michael Markham, OHM: No.

Q - Lisa McKenzie, Council Member: Simply see what funding is available.

A - Michael Markham, OHM: Yes.

Q - Whitney Warstler, Council Member: What has this document cost us so far?

A - Michael Markham, OHM: Nothing

Q - Rick Freeman, Jr., Council Member: There is 4" line throughout the city, is that below the standard?

A - Michael Markham, OHM: Yes, very few 4" remaining in the city, the majority of the places we have on the list are finishing replacing those 4" lines, it's just not a standard size any more, 8" is standard now.

Communication

SNB – Thank you

KEDA – Thank you

UPPCO – Notice of Hearing

Motion by Councilor Blau and supported by Councilor McKenzie to accept and place on file the communications as presented.

Yes: All

No: None

Motion Carried

Review and acceptance of meeting minutes

PLWSA March 14, 2023

Planning Commission March 27, 2023

Motion by Councilor McKenzie and supported by Councilor Warstler to receive and put on file the meeting minutes as presented.

Yes: All

No: None

Motion Carried

Review and approval of City Council meeting minutes

Regular Meeting April 19, 2023

Work Session April 26, 2023

Motion by Councilor Blau and supported by Councilor Freeman to receive and put on file the meeting minutes as presented.

Yes: All

No: None

Motion Carried

Administrative Report

City Clerk, Kalinec gave an update on the following:

- Marquette Monthly Article – Hancock Beautification Group was highlighted.
- UPWord Hancock History Article highlighted the discussion of a historic museum in Hancock.

- Deputy Clerk interviews – we received 27 applications and conducted 4 interviews today.

Police Chief, Sleeman gave an update on the following:

- Police Vehicle – 2023 Tahoe was delivered, still needs to be equipped.
- Looking at a grant for new Kevlar vests.
- Two people attending the police academy, funded through a State of Michigan grant and we received the grant funds this week. They will graduate August 17th.
- We had one police officer resign last week.

DPW Director, Erickson gave an update on the following:

- The scrap tire event went well.
- Spring clean-up was last weekend, we had about 300 families drop off items.
- The rental sweeper will be here soon.
- Picking up leaf bags and tree branches.
- Gave an update on the Business & Tech Park construction.

New Business

1. Motion by Councilor Blau and supported by Councilor Warstler to approve the current accounts payable in the amount of \$322,247.70.

Yes: All

No: None

Motion Carried

2. Motion by Councilor McKenzie and supported by Councilor Warstler to appoint Rick White to the Board of Review with a term ending December 31, 2023.

Roll Call

Yes: Warstler, LaBine, Freeman, McKenzie, Blau

No: None

Motion Carried

3. Motion by Councilor LaBine and supported by Councilor Warstler to approve Resolution #23-07 MDOT Emergency Relief Contract #23-5187 JN204835CON, amendment to Contract #18-5498 JN204835CON.

Roll Call

Yes: Blau, McKenzie, Freeman, LaBine, Warstler

No: None

Motion Carried

4. Motion by Councilor Warstler and supported by Councilor LaBine to approve Resolution #23-08 Adopting the Drinking Water State Revolving Fund Project Planning Document for FY 2024 for Drinking Water System Improvements.

- a. Motion by Councilor Warstler and supported by Councilor Freeman to amend paragraph 4 Resolution #23-08 strike “agrees” and replace with “consider” and “ing” to implement.

Yes: All

No: None

Motion Carried

Amended Original Motion New Business item #4:

Roll Call

Yes: Warstler, LaBine, Freeman, McKenzie, Blau

No: None

Motion Carried

5. Motion by Councilor Freeman and supported by Councilor McKenzie to approve Resolution #23-09 to request MDOT Category B funding for resurfacing of North and Prospect Streets between Birch Street and Ingot Street.

- a. Motion by Councilor Warstler and supported by Councilor McKenzie to table the motion, gather budget information and place on the June 7, 2023 meeting agenda.

Roll Call

Yes: Blau, McKenzie, Freeman, LaBine, Warstler

No: None

Motion Carried

6. Motion by Councilor LaBine and supported by Councilor Warstner to approve Resolution #23-10 to request MDOT Category B funding for reconstruct of Minnesota Street between Ethel and Michigan Streets.

- a. Motion by Councilor Warstler and supported by Councilor McKenzie to table the motion, gather budget information and place on the June 7, 2023 meeting agenda.

Roll Call

Yes: Warstler, LaBine, Freeman, McKenzie, Blau

No: None

Motion Carried

7. Motion by Councilor Warstler and supported by Councilor Freeman to approve the purchase of a 2015 Chevrolet Silverado 3500HD for the DPW in the amount of \$37,551.00 from Keweenaw Chevrolet as a replacement to the 2023 Chevrolet Silverado approved at the October 5, 2022 meeting and not purchased.

Roll Call

Yes: Blau, McKenzie, Freeman, LaBine, Warstler

No: None

Motion Carried

8. Motion by Councilor LaBine and supported by Councilor McKenzie to approve the bid by Payne & Dolan to clear easement from Wuebben property to the City of Hancock property at a cost between \$5,000 and \$7,000.

- a. Motion by Councilor LaBine and supported by Councilor Warstler to amend the motion to authorize City Manager, Mary Babcock to accept and sign the bid by Payne & Dolan to clear the easement at a cost not to exceed \$7,000.

Yes: All

No: None

Motion Carried

Amended Original Motion New Business item #8:
Roll Call
Yes: Warstler, LaBine, Freeman, McKenzie, Blau
No: None
Motion Carried

9. Motion by Councilor LaBine and supported by Councilor Warstler to approve the purchase of a 2023 Ford Pickup for the DPW at \$57,124.00 contingent on USDA grant funding of \$20,000.00.

Roll Call
Yes: Blau, McKenzie, Freeman, LaBine, Warstler
No: None
Motion Carried

10. Motion by Councilor Blau and supported by Councilor Warstler to approve the purchase KIOTI Lawnmower from Ward's Husqvarna at a cost of \$7,099.95.

Roll Call
Yes: Warstler, LaBine, Freeman, McKenzie, Blau
No: None
Motion Carried

11. Motion by Councilor Warstler and supported by Councilor LaBine to approve the purchase of cabinets for the Fire Hall from McGann's at a cost of \$12,778.00.

Roll Call
Yes: Blau, McKenzie, Freeman, LaBine, Warstler
No: None
Motion Carried

Public Comment None

Council Member Comments

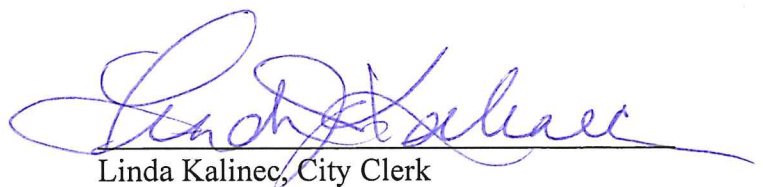
Time was provided for council members to promote, discuss and/or comment on items not on the agenda.

Motion by Councilor Warstler and supported by Councilor Freeman to adjourn the meeting at 7:35 p.m.

Yes: All
No: None
Motion Carried



Paul LaBine, Mayor



Linda Kalinec, City Clerk

CITY OF HANCOCK

RESOLUTION #23-07

MDOT EMERGENCY RELIEF CONTRACT AUTHORIZATION RESOLUTION

WHEREAS, this resolution shall approve execution of the MDOT Contract Job #204835CON, Control Section #ER31000, Contract # 23-5187 Amendment to Contract # 18-5498,

NOW, THEREFORE, be it resolved that Mary Babcock, City Manager and Linda Kalinec, City Clerk of the City of Hancock, are authorized to enter into and execute on behalf of the City of Hancock. MDOT Contract # 23-5187 Amendment to Contract #18-5498, Job # 204835CON Control Section #ER31000, with the Michigan Department of Transportation for emergency repairs on flood damaged federal aid Montezuma Street in the City of Hancock.

CERTIFICATION

The undersigned duly qualified City Clerk of the City of Hancock certifies the foregoing is a true and correct copy of a resolution adopted at a legally convened regular meeting of the City of Hancock Council held on May 17, 2023.


Linda Kalinec, City Clerk

SEAL