



399 Quincy Street, Hancock, MI 49930 phone: (906)482-2720 fax: (906)482-7910

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## **DOLLARS AND SENSE**

**How the City of Hancock Spends Your Money**

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2012 Citizens Guide to  
The City of Hancock's Financial Health

Presented by:  
Glenn Anderson, City Manager  
September 26, 2012

-The City of Hancock is an Equal Opportunity Provider & Employer-



399 Quincy Street, Hancock, MI 49930 phone: (906)482-2720 fax: (906)482-7910

September 26, 2012

Dear Citizens:

I am pleased to provide you with our 2012 Citizen's Guide to the City's Financial Health.

On October 1, 2011, the State of Michigan enacted new requirements for the City of Hancock to eligible to continue to receive State Shared Revenue Payments for the General Fund. This new initiative is now known as the Economic Vitality Incentive Program.

This Citizen's Guide will supplement our annual audit done each year by an Independent Certified Accounting firm, and sues recently audited financial statement for different fiscal years to present the information included in this guide.

Each fiscal years' full audit is available on the City's website, [www.cityofhancock.com](http://www.cityofhancock.com), and the State of Michigan Department of Treasury website as well at [www.michigan.gov/treasury](http://www.michigan.gov/treasury).

In addition, a summary of the current fiscal year budget is on the City website, and a complete copy of the current fiscal year City Budget is always available at City Hall. You can also request a copy of the full audit and a copy will provided to your.

If you have any questions on this Citizen's Guide, please let me know

Sincerely,

CITY OF HANCOCK  
Glenn Anderson, City Manager  
906.482.1121  
[manager@cityofhancock.net](mailto:manager@cityofhancock.net)

-The City of Hancock is an Equal Opportunity Provider & Employer-

**CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Hancock - Houghton**

Per Capita Information

Date Input Page      2006      2007      2008      2009      2010      2011      2010      2011

**Instructions:**

Input all data on this page. The following pages will then provide the graphs and charts which comprise the Transparency tool (citizen friendly guide). This model requires 5 years of data, but allows up to 10 years. To use more than 5 years, unhide columns D-H.

Before publishing to the web site, we recommend "hiding" this tab, and the "F-65 crosswalk" tab, so that the document will be more user-friendly. (To do that, right-click on the tab and select "Hide.")

**Stmnt. Of Rev & Exp - All governmental funds**

Revenue	2006	2007	2008	2009	2010	2011	2010	2011
Taxes	970,248	1,069,340	1,109,189	1,166,126	1,220,364	1,232,244	263	266
Licenses & Permits	10,000	-	-	-	-	-	-	-
From Federal Gov	65,115	483,076	451,034	187,155	341,045	488,367	74	105
From State Gov	1,236,254	1,093,390	1,130,206	1,181,285	979,625	1,066,171	211	230
Local Contributions	50,051	-	-	-	-	-	-	-
Charges for Services	336,736	342,781	340,782	334,382	363,918	364,282	79	79
Fines & Forfeitures	-	2,144	2,879	2,088	1,112	1,711	0	0
Interest & Rent	123,945	42,096	161,015	173,623	172,206	154,079	37	33
Other Revenue	861,966	336,446	832,916	1,156,903	312,121	160,708	67	35
<b>Total Revenue</b>	<b>3,654,315</b>	<b>3,369,273</b>	<b>4,028,021</b>	<b>4,201,562</b>	<b>3,390,391</b>	<b>3,467,562</b>	<b>732</b>	<b>748</b>

**Expenditures**

General Government	384,857	418,730	417,620	391,262	407,295	1,127,731	88	243
Police & Fire	640,616	636,274	653,289	678,744	709,070	71,722	153	15
Other Public Safety	12,500	2,890	-	-	-	-	-	-
Roads	223,277	837,710	1,107,792	853,071	625,670	696,574	135	150
Other Public Works	954,975	461,383	482,579	552,585	501,150	530,530	108	114
Health & Welfare	-	-	-	-	-	-	-	-
Community & Economic Develop	35,270	526,993	172,814	297,069	326,985	359,664	71	78
Recreation & Culture	33,343	134,796	128,341	139,916	147,594	122,999	32	27
Capital Outlay	890,677	186,697	620,947	619,261	257,910	252,246	56	54
Debt service	127,675	53,291	49,590	50,358	50,061	79,434	11	17
Unallocated Fringes & Insurance	36,570	35,951	35,615	36,088	31,122	29,860	7	6
Net Interfund Transfers	174,278	171,853	653,544	350,367	92,092	87,246	20	19
Extraordinary/ Special items	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>3,514,038</b>	<b>3,466,568</b>	<b>4,322,131</b>	<b>3,968,721</b>	<b>3,148,949</b>	<b>3,358,006</b>	<b>680</b>	<b>725</b>
Surplus (shortfall)	140,277	(97,295)	(294,110)	232,841	241,442	109,556	52	24

Please "hide" any rows that are not being used.

**Financial position - All governmental funds**

<i>"Hide" unused rows</i>	2006	2007	2008	2009	2010	2011	2011
Undesignated Fund Balance	665,395	539,574	(130,551)	127,759	204,510	9,866	44
Designated	-	-	266,796	-	-	-	-
Reserved	63,159	158,220	169,699	231,579	253,388	406,785	88
Total Fund Balance	728,554	697,794	305,944	359,338	457,898	416,651	99

Calculated - Unreserved Fund Bal 665,395 539,574 136,245 127,759 204,510 9,866 44 2

**Liabilities not counted on a modified-accrual basis: (Please enter data in highlighted boxes)**

Pensions	12/31/2005	12/31/2006	12/31/2007	12/31/2008	12/31/2009	12/31/2010
Date of actuarial valuation:						
Assets				1,267,042	1,445,619	1,636,274
Actuarial Liability				1,686,407	2,040,960	2,181,334
Unfunded (Overfunded)	-	-	-	419,365	595,341	545,060
Percent Funded				75%	71%	75%

OPEB 128 118

OPEB	12/31/2005	12/31/2006	12/31/2007	12/31/2008	12/31/2009	12/31/2010
Date of Actuarial Valuation:						
Assets						
Actuarial Liability				1,267,042	1,445,619	1,636,274
Unfunded				1,686,407	2,040,960	2,181,334
Percent Funded				419,365	595,341	545,060
Sum of All Pension & OPEB Plans				75%	71%	75%

Sum of All Pension & OPEB Plans 128 118

Debt:	12/31/2005	12/31/2006	12/31/2007	12/31/2008	12/31/2009	12/31/2010
Bonds & Contracts Payable						
Capital Leases						
Other Contractual Debt						
Structured Debt						
Employee Compensated Absences						

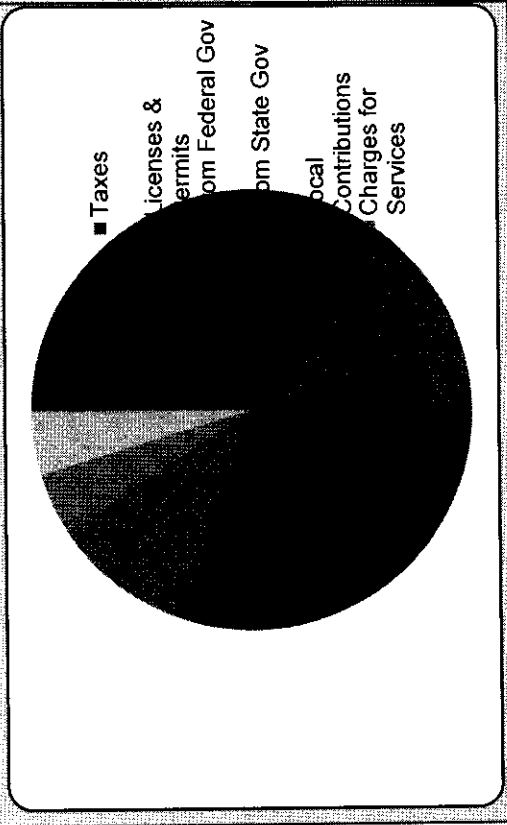
Date Input Page	2006	2007	2008	2009	2010	2011
Landfill Closure & Postclosure Care	-	-	-	-	-	-
Uninsured Losses	-	-	-	-	-	-
Other Claims & Contingencies	-	-	-	-	-	-
Total Long Term Debt (excl. pens)	-	-	-	-	-	-

<u>Population information</u>	2006	2007	2008	2009	2010	2011
	4,173	4,149	4,158	4,153	4,634	

**CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Hancock - Houghton**

**REVENUES**

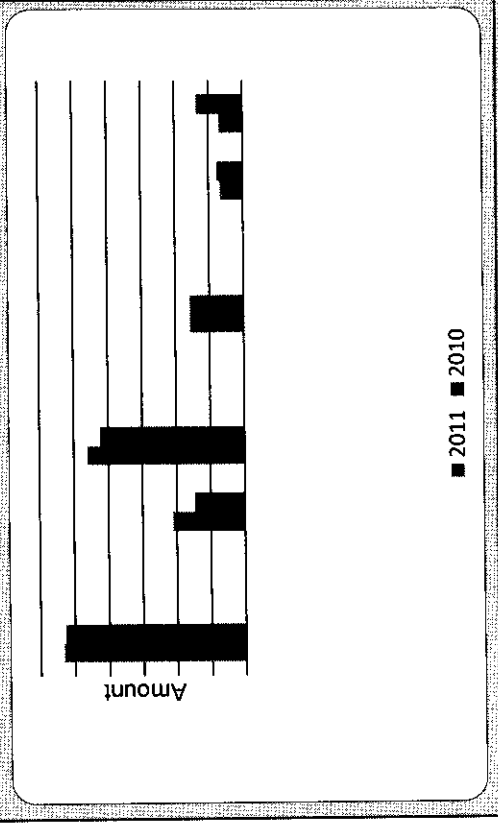
1. Our Sources of Revenue (all governmental funds)



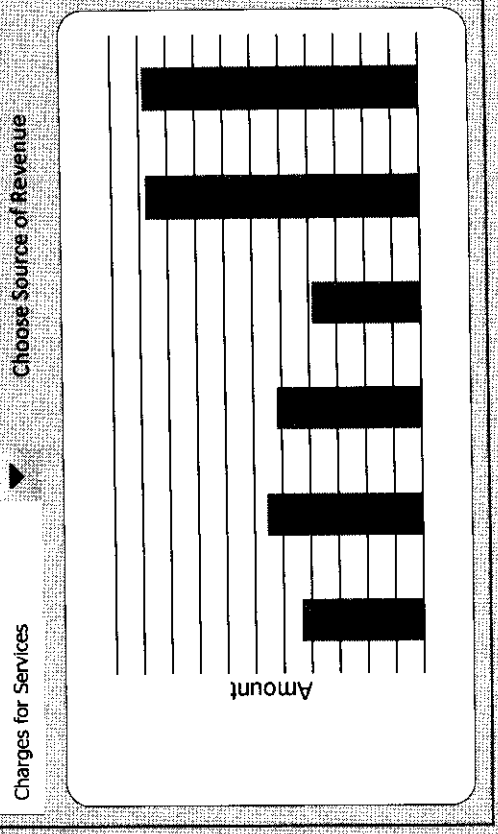
2. Compared to the Prior Year

	2010	2011	% Change
Taxes	1,220,364	1,232,244	1%
Licenses & Permits	-	-	N/A
From Federal Gov	341,045	488,367	43%
From State Gov	979,625	1,066,171	9%
Local Contributions	-	-	N/A
Charges for Services	363,918	364,282	0%
Fines & Forfeitures	1,112	1,711	54%
Interest & Rent	172,206	154,079	-11%
Other Revenue	312,121	160,708	-49%
<b>Total</b>	<b>\$3,390,391</b>	<b>\$3,467,562</b>	<b>2%</b>

3. Revenue sources Per Capita (Compared to the Prior Year)



4. Historical Trends of Each Source



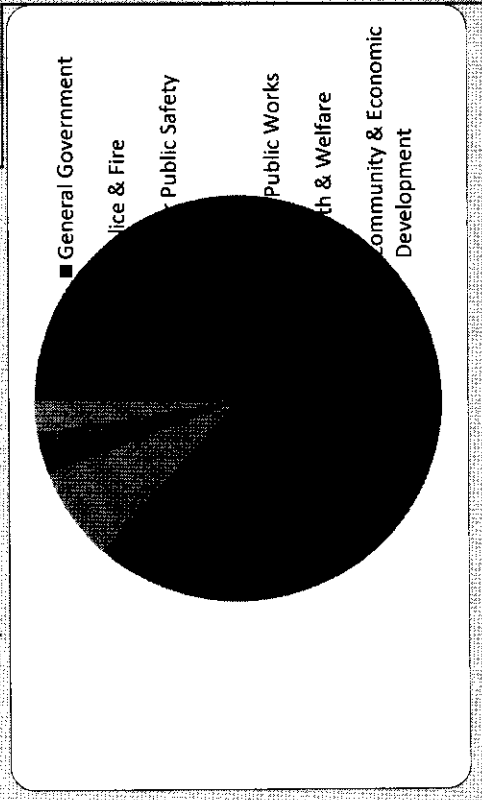
Commentary:

For more information on our unit's finances, contact ENTER NAME at (XXX) 111-2222.

**CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Hancock - Houghton**

**EXPENDITURES**

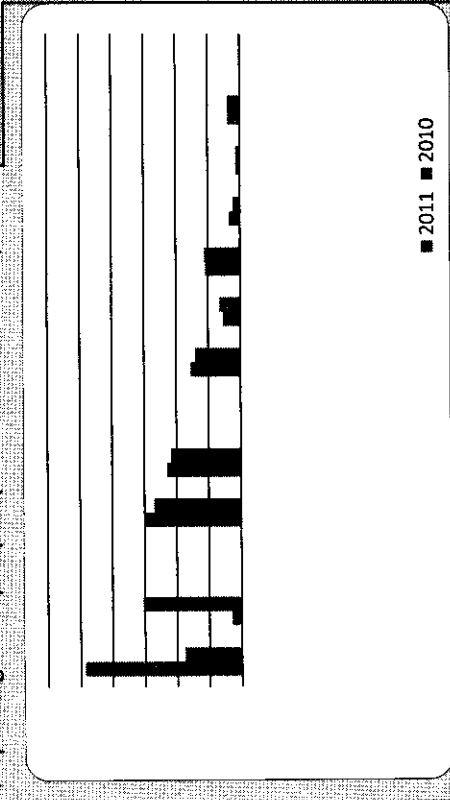
1. Where We Spend Our Money (all governmental funds)



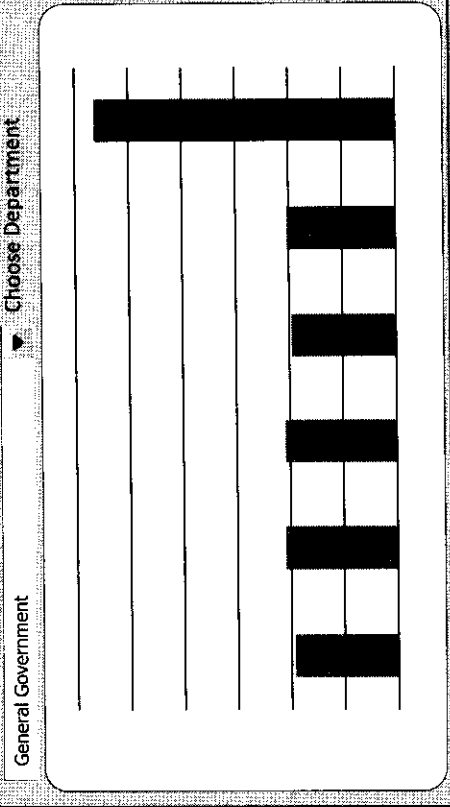
2. Compared to the Prior Year

	2010	2011	% Change
General Government	\$ 407,295	\$ 1,127,731	177%
Police & Fire	709,070	71,722	-90%
Other Public Safety	-	-	n/a
Roads	625,670	696,574	11%
Other Public Works	501,150	530,530	6%
Health & Welfare	-	-	n/a
Community & Economic Dev	326,985	359,664	10%
Recreation & Culture	147,594	122,999	-17%
Capital Outlay	257,910	252,246	-2%
Debt Service	50,061	79,434	59%
Interfund Transfers (net)	92,092	87,246	-5%
Extraordinary/Special Items	-	-	n/a
<b>Total Expenditures</b>	<b>\$ 3,117,827</b>	<b>\$ 3,328,146</b>	<b>7%</b>

3. Spending Per Capita (Compared to the Prior Year)



4. Historical Trends of Individual Departments



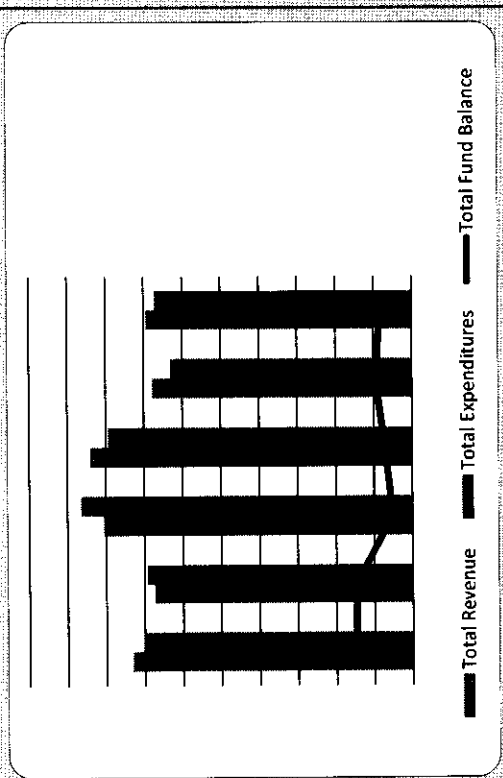
Commentary:

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**CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Hancock - Houghton**

**FINANCIAL POSITION**

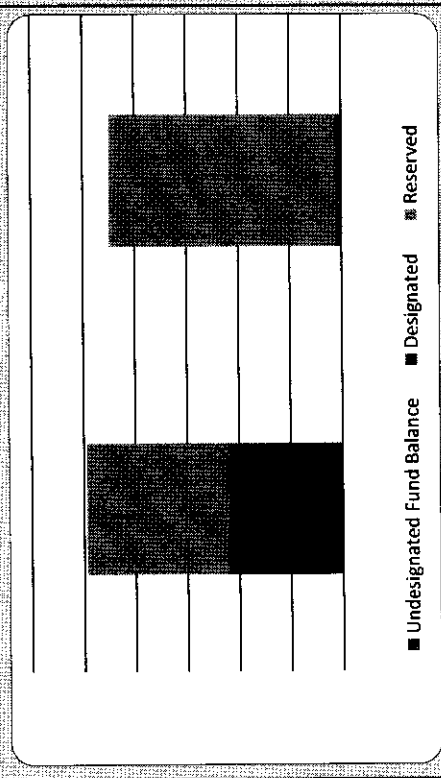
1. How Have We Managed Our Governmental Resources (Fund Balance)?



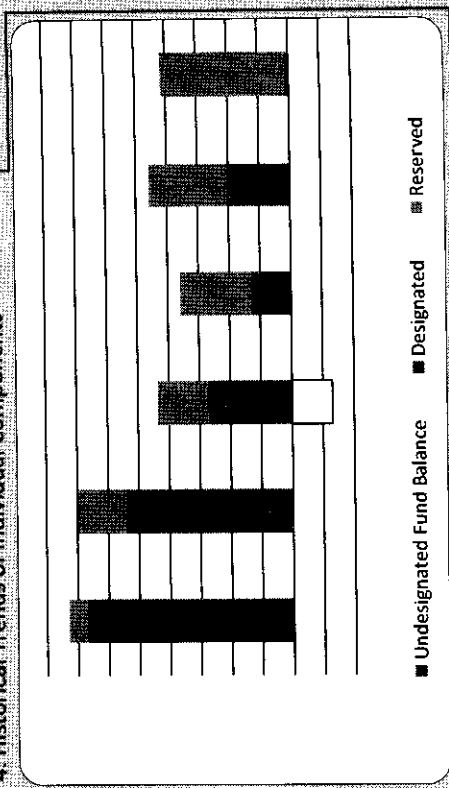
2. Compared to the Prior Year

	2010	2011	% Change
Revenue	3,390,391	3,467,562	2%
Expenditures	3,148,949	3,358,006	7%
Surplus (shortfall)	241,442	109,556	-55%
Fund Balance by Component:			
Reserved	253,388	406,785	61%
Designated	-	n/a	
Undesignated	204,510	9,866	-95%
Total Fund Balance	457,898	416,651	-9%

3. Fund Balance Per Capita (Compared to the Prior Year)



4. Historical Trends of Individual Components



Commentary:

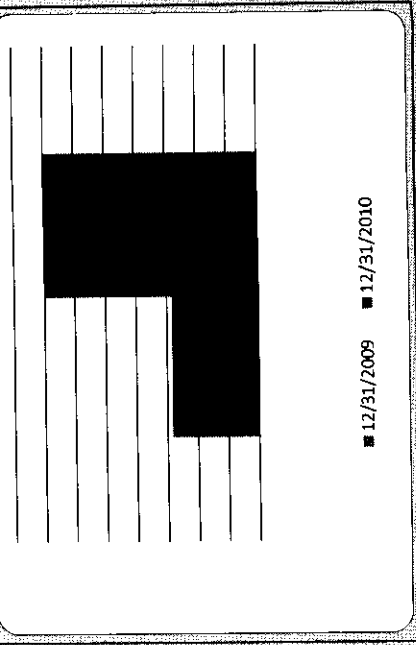
For more information on our unit's finances, contact ENTER NAME at (XXX) 111-2222.



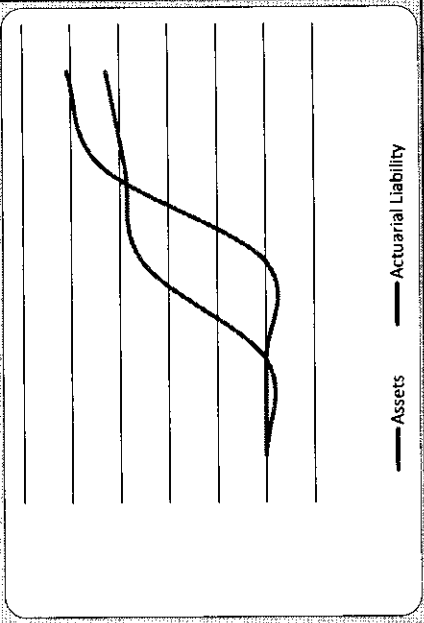
**CITIZENS' GUIDE TO LOCAL UNIT FINANCES - Hancock - Houghton**

**OTHER LONG TERM OBLIGATIONS**

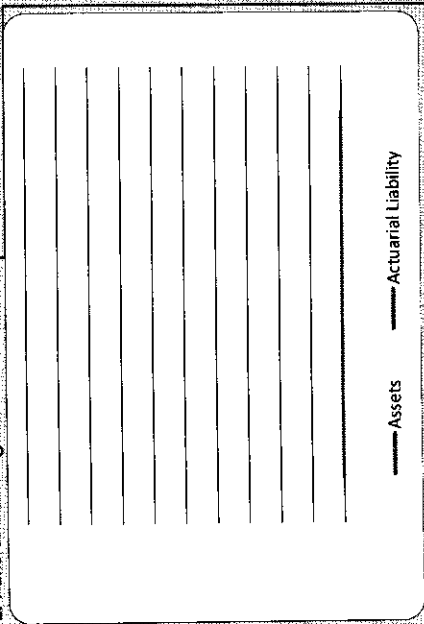
**3. Percent Funded (Compared to Prior Year)**



**2. Retiree Health Care Funding Status**



**1. Pension Funding Status**



**5. Debt & Other Long-Term Obligations Per Capita (Compared to Prior Year)**

■ Other Claims & Contingencies

■ Uninsured Losses

■ Landfill Closure & Postclosure Care

■ Employee Compensated Absences

■ Structured Debt

**4. Long-Term Debt Obligations**

■ Other Claims & Contingencies

■ Uninsured Losses

■ Landfill Closure & Postclosure Care

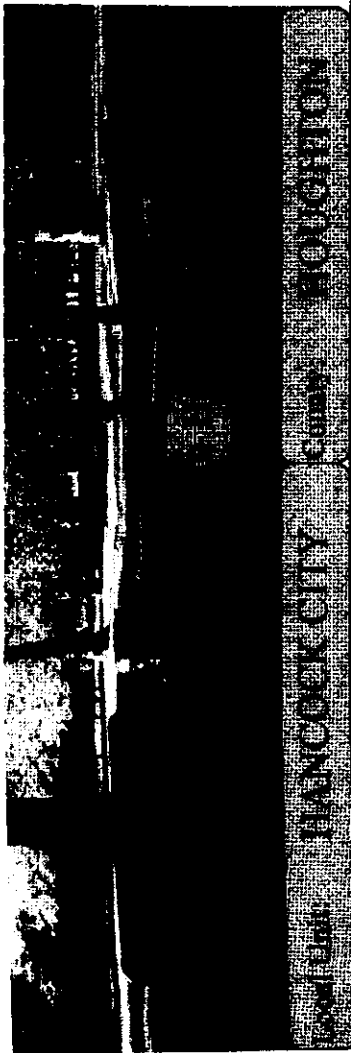
■ Employee Compensated Absences

■ Structured Debt

Commentary: The City of Hancock does not have any OPEB Plans

For more information on our unit's finances, contact ENTER NAME at (XXX) 111-2222.

F-GS line	Description	Aggregation	2005	2007	2008	2009	2010
All Governmental Funds (col. A & B)							
REVENUE							
101	Property taxes	Taxes	970,248	1,069,340	1,109,189	1,166,126	1,220,364
102	Tax reverted property	Taxes	-	-	-	-	-
103	Commercial facilities tax	Taxes	-	-	-	-	-
104	Trailer taxes	Taxes	-	-	-	-	-
105	Hotel/motel tax	Taxes	-	-	-	-	-
106	Industrial facilities tax	Taxes	-	-	-	-	-
107	Income tax	Taxes	-	-	-	-	-
108	Business licenses & permits	Licenses & fees	-	-	-	-	-
109	Non-business licenses & permits	Licenses & fees	10,000	-	-	-	-
110	Federal govt. grants - general government	Federal	-	-	33,000	-	12,173
111	Federal govt. grants - public safety	Federal	-	-	-	-	-
112	Federal govt. grants - streets & highways	Federal	-	124,264	355,416	187,155	328,872
113	Federal govt. grants - sanitation	Federal	-	-	-	-	-
114	Federal govt. grants - health and/or hospitals	Federal	-	-	-	-	-
115	Federal govt. grants - welfare	Federal	-	-	62,618	-	-
116	Federal govt. grants - culture & recreation	Federal	-	-	-	-	292,162
117	Federal govt. grants - housing & community development	Federal	65,115	355,812	-	-	-
118	Federal govt. grants - water	Federal	-	-	-	-	-
119	Federal govt. grants - electric	Federal	-	-	-	-	-
120	Federal govt. grants - transit	Federal	-	-	-	-	-
121	Federal govt. grants - other	Federal	-	3,000	-	-	-
122	State revenue sharing	State	-	1,074,428	1,111,406	1,153,218	955,388
123	State aid - general government	State	1,236,254	4,376	4,545	8,352	4,552
124	State payments in lieu of taxes	State	-	12,536	12,389	15,018	17,808
125	State swamp and land taxes	State	-	-	-	-	18,717
126	State aid - public safety	State	-	1,847	1,866	1,697	1,627
127	State pass-thru of act 51(streets)	State	-	-	-	-	-
128	State aid - streets & bridges	State	-	-	-	-	-
129	State aid - sanitation	State	-	-	-	-	-
130	State aid - health and/or hospitals	State	-	-	-	-	-
131	State aid - welfare	State	-	-	-	-	-
132	State aid - culture & recreation	State	-	-	-	-	-
133	State aid - housing & community development	State	-	-	-	-	-
134	State aid - water	State	-	-	-	-	-
135	State aid - electric	State	-	-	-	-	-
136	State aid - transit	State	-	-	-	2,000	-
137	State aid - other	State	-	-	-	-	-
138	Local donations - general government	Other	-	-	-	-	-
139	Local donations - public safety	Other	-	-	-	-	-
140	Local donations - streets & highways	Other	-	-	-	-	-
141	Local donations - sanitation	Other	-	-	-	-	-
142	Local donations - health and/or hospitals	Other	-	-	-	-	-
143	Local donations - welfare	Other	-	-	-	-	-
144	Local donations - culture & recreation	Other	-	-	-	-	-
145	Local donations - housing & community development	Other	50,051	-	-	-	-
146	Local donations - Gas, water, electric	Other	-	-	-	-	-
147	Local donations - transit	Other	-	-	-	-	-
148	Local donations - other	Other	-	-	-	-	-
149	Court-ordered fees and charges	Licenses & fees	-	-	-	-	-
150	Statutory court fees & charges	Licenses & fees	-	-	-	-	-
151	Clerk's office charges	Charges for services	-	-	-	-	-
152	Election charges	Charges for services	-	-	-	-	-
153	Registrar of Deeds fees	Charges for services	-	-	-	-	-
154	All other statutory fees	Charges for services	-	-	-	-	-
155	Fee run charges	Charges for services	-	-	-	-	-
156	Police fees	Charges for services	-	-	-	-	-
157	Other charges for services	Charges for services	-	279,636	114,841	103,997	116,809
158	Parks and recreation fees	Charges for services	62,000	63,145	225,941	230,385	247,109
159	Parking fees	Charges for services	-	-	-	-	-
160	All other fees	Charges for services	274,736	-	-	-	2,696
161	Fines, penalties & forfeits	Licenses & fees	-	2,144	2,879	2,088	1,112
162	Interest & dividends	Interest & rent	14,722	33,266	36,369	17,540	9,546
163	Rents & royalties	Interest & rent	109,223	8,830	124,646	156,083	162,660
164	Misc. other revenue	Other	128,034	166,384	106,496	199,582	119,111
165	Special assessments	Other	-	-	-	-	108,408
166	Sale of fixed assets	Other	80,773	87,521	425,005	41,109	1,200
167	Contributions	Other	-	-	-	-	-
168	Ambulance services	Charges for services	-	-	-	-	-
169	Other refunds & rebates	Other	-	-	-	565,845	137,488
170	Debt issuance	Other	550,000	-	-	-	254
171	Extraordinary/ Special items	Other	-	-	52,488	-	-
172	Interfund transfers in	Other	103,159	82,541	246,927	350,367	54,322
173	Total revenue						50,746
EXPENDITURES							
201	Legislative	General government	11,729	14,933	10,415	19,459	15,271
203	Chief executive	General government	-	-	-	-	-
206	Treasurer	General government	102,106	94,728	99,231	99,040	87,143
205	Assessing	General government	-	49,367	49,044	52,730	49,974
206	Clerk	General government	936	32,582	26,696	29,780	28,728
207	Elections	General government	48,845	51,439	62,823	64,072	58,127
208	Finance	General government	-	13,599	8,568	16,025	5,093
209	Building & grounds	General government	110,174	19,501	16,995	22,500	27,000
210	All other gen gov.	General government	19,693	23,590	69,078	5,158	90,100
202	Judicial	General government	93,174	118,995	74,800	82,098	84,497
211	Police	Police & fire	576,351	569,291	578,519	588,789	630,684
212	Fire	Police & fire	64,265	66,983	74,670	79,955	78,386
213	Combined public safety	Police & fire	-	-	-	-	-
214	Dispatch (if separate)	Police & fire	-	-	-	-	-
215	Jail	Police & fire	-	-	-	-	-
216	Building regulations	Other public safety	12,500	2,890	-	-	-
217	Other public safety	Other public safety	-	-	-	-	-
218	DPW	Other public works	659,880	182,974	188,440	241,903	211,709
219	Roads & bridges	Roads	223,277	837,730	1,107,792	853,071	625,670
220	Trash disposal & landfilling	Other public works	295,095	278,372	294,139	311,582	289,441
221	Water or sewer	Other public works	-	-	-	-	-
222	Electricity	Other public works	-	-	-	-	-
223	Airports	Other public works	-	-	-	-	-
224	Public transportation	Other public works	-	-	-	-	-
225	Water or sewer	Other public works	-	-	-	-	-
226	Other public works	Other public works	-	97	-	-	-
227	Health dept.	Health & welfare	-	-	-	-	-
228	Alcoholism & substance abuse	Health & welfare	-	-	-	-	-
229	Hospital	Health & welfare	-	-	-	-	-
230	Medical examiner	Health & welfare	-	-	-	-	-
231	Mental health	Health & welfare	-	-	-	-	-
232	Ambulance	Health & welfare	-	-	-	-	-
233	Child care	Health & welfare	-	-	-	-	-
234	Human services	Health & welfare	-	-	-	-	-
235	Area agency on aging	Health & welfare	-	-	-	-	-
236	Veterans' programs	Health & welfare	-	-	-	-	-
237	Other health & welfare	Health & welfare	-	-	-	-	-
238	Public housing	Community & economic development	-	485,740	121,497	258,552	278,189
239	Planning & zoning	Community & economic development	35,270	-	-	-	-
240	Economic development	Community & economic development	-	-	-	-	-
241	Other community development	Community & economic development	-	41,253	51,317	38,517	48,796
242	Parks & recreation	Recreation & culture	33,343	134,796	128,341	139,916	147,594
243	Library	Recreation & culture	-	-	-	-	-
244	Other cultural activities	Recreation & culture	-	-	-	-	-
245	Wage benefits not directly allocated to departments	Unallocated things & insurance	36,570	35,951	35,815	36,084	31,122
246	Capital outlay	Capital outlay	890,677	186,697	620,947	619,261	257,910
247	Debt service	Debt service	127,475	53,291	49,590	50,358	50,061
248	Interfund transfers out	Interfund transfers (net)	174,278	171,853	653,544	350,367	92,092
249	Extraordinary/ Special items	Extraordinary/ Special items	-	-	-	-	87,246
250	Total expenditures						
FUND BALANCE							
531	Reserved/Restricted	Reserved	63,159	158,220	169,699	231,579	253,388
532	Designated	Designated	-	-	246,796	-	-
533	Undesignated/unreserved/unrestricted	Undesignated fund balance	665,895	539,574	(130,951)	127,759	204,510
534	Total equity						9,866



WINDY HARBOR CITY ROAD IMPROVEMENT

Annual general fund expenditures per capita   →

Unfunded other post employment benefits (OPEB) liability as a percent of annual general fund revenue   ↓

Percentage of road funding provided by the general fund   ↓

Number of services delivered via cooperative venture   ↔

**KEY: Arrows represent the change from prior to current year; The color of the arrow represents if the change was positive (GREEN) or negative (RED). A double arrow represents no change (NEUTRAL)**

Percent of community with access to high speed broadband   ↔

Average age of critical infrastructure (years)   ↓

Violent crimes per thousand   ↔

Traffic injuries and fatalities   ↑

Miles of sidewalks and non motorized trails per mile of local roads   ↔

Acres of park per thousand residents   ↔

Government unit specific:

Empty rectangular box for government unit specific information.