

CITY OF HANCOCK COUNCIL MEETING MINUTES  
WEDNESDAY, NOVEMBER 20, 2024  
HANCOCK CITY HALL, 399 QUINCY STREET

**Regular Meeting - 6:00 P.M.**

Call to order and pledge of allegiance

Roll Call and verification of quorum

Present: Councilors McKenzie, Rickard, Woodbeck, Lounibos

Absent: Councilors Blau, Givens, Warstler

**Also present:** Mary Babcock, Linda Kalinec, John Zurcher, Jon Jaehnig, Bethany Jaehnig, Jim Quinlin, Garrett Neese, Thomas Fournier, Glenn Anderson, Jonathan Daniel, Tami Sleeman, Peyton Larson, Carol Freeman, Shelley Lucchesi, Phi Kappa Tau members and other members of the public.

Motion by Councilor McKenzie and seconded by Councilor Woodbeck to excuse Councilors Blau, Givens and Warstler from tonight's meeting.

Yes: All

No: None

Motion Carried

**Review and approval of agenda**

Motion by Councilor Woodbeck and seconded by Councilor McKenzie to approve the agenda as amended, removing item #3, approval of WUPPDR's Invoice #5.

Yes: All

No: None

Motion Carried

**Public Comment**

- Hancock Business Association Members (HBA) Shelley Lucchesi & Carol Freeman invited the council members and everyone to the annual Christmas Walk to be held on Friday, November 29<sup>th</sup>. Gave an overview of the activities and events planned for that evening.
- Jonathan Daniel – 109 E. Water St. - commented on the garbage collection rate increase, more prior notice to the residents when fees are being increased by resolution.
- Phi Kappa Tau members – requested the city's help with snow hauling, if needed, for winter carnival snow statue.

**Communication**

UPPCO Public Hearing

Motion by Councilor McKenzie and seconded by Councilor Lounibos to accept and place on file the communications received.

Yes: All

No: None

Motion Carried

### **Review and acceptance of meeting minutes**

Motion by Councilor McKenzie and seconded by Councilor Woodbeck to accept and place on file the Portage Lake Water and Sewer Authority Meeting minutes of October 8, 2024, the DDA Regular Meeting minutes of October 7, 2024, and the Planning Commission Regular Meeting minutes of September 23, 2024, as presented.

Yes: All

No: None

Motion Carried

### **Review and approval of City Council meeting minutes**

Motion by Councilor McKenzie and seconded by Councilor Lounibos to approve and place on file for City Council Regular Meeting minutes of October 16, 2024, and the City Council Special Meeting minutes of October 30, 2024, as presented.

Yes: All

No: None

Motion Carried

### **Administrative Reports**

City Manager, Babcock gave an update on the following:

- Business & Tech Park EDA grant is closed out and reporting finalized.
- Business & Tech Park SSRP (Strategic Site Readiness Program) grant work is beginning, no match is required with this funding. Bids were received last week and will come to the council at the next meeting.
- Christmas Walk volunteers are needed.
- Working with Baker-Tilly on the water rate billing structure which will be in line with AWWA standards.
- Obsolete equipment sale last week went well, the only piece of equipment that didn't sell was a sander with a \$5,000 minimum bid, will look at re-listing it.
- Newsletter will be going out in a new format starting in December, the water bills will be printed on plain paper and the newsletter will be on the backside of the bill. A printing and mail service will be processing the bills.
- Special Use Permit was approved at the last Planning Commission meeting for Gabby's Guppies, a daycare going into 417 Quincy St., there will be 46 – 49 daycare openings.
- Revenue sharing legislation H4274 & 4275 letters of support, if any council members would like to send, we can print for you to sign.
- Letters of unidentified water service lines were sent to 413 water customers. To date there have been zero lead service lines identified in the City. The TMF grant will assist us with identifying service line materials.
- Working with HydroCorp to do the commercial property cross connection inspections, they will start in January.

Police Chief, Sleeman gave an update on the following:

- The department is ready for the Christmas Walk.
- Toys-for-Tots drive is underway.
- Officers have responded to 250 calls, 14 traffic accidents, 8 arrests and 135 traffic stops.

- Grant funding for the police academy is available again, we will apply to send 2 people in May, we are taking applications from anyone interested.
- Officers will be doing Active shooter training at Gloria Dei Church.

Clerk/Treasurer, Kalinec gave an update on the following:

- Working on final steps to completing the audit, it should be ready for presentation at the December council meeting.

City Manager, Babcock gave the DPW update on the following:

- They are working on lighting up the city trees and light poles for the Christmas Walk and season.
- With the early morning slippery roads, the daytime sander position has started, he is out now at 5:00 am.

### **New Business**

1. Motion by Councilor McKenzie and seconded by Councilor Lounibos to approve the current accounts payable in the amount of \$782,298.91.

Roll Call

Yes: Lounibos, Woodbeck, Rickard, McKenzie

No: None

Motion Carried

2. Motion by Councilor Woodbeck and seconded by Councilor Lounibos to approve the B&B Contracting, Calumet, Inc. payment application #4 (FINAL) for the Category B Minnesota Street project in the amount of \$40,142.59.

Roll Call

Yes: McKenzie, Rickard, Woodbeck, Lounibos

No: None

Motion Carried

3. Motion by Councilor Woodbeck and seconded by Councilor McKenzie to approve OHM's proposal for professional service for the MDOT Shared Streets and Spaces Grant for Elevation Street Sidewalk Connector in the amount of \$32,500.

Roll Call

Yes: Lounibos, Woodbeck, Rickard, McKenzie

No: None

Motion Carried

4. Motion by Councilor McKenzie and seconded by Councilor Lounibos to approve the appointment of Michael Lancour, Dave Dow, William McKilligan, John Diebel, Dean Woodbeck, Craig Pellizzaro, and Brooke Harris to the Recreation Commission with a term ending date of 9/1/2025.

Yes: All

No: None

Motion Carried

5. Motion by Councilor Woodbeck and seconded by Councilor McKenzie to approve the City of Hancock Recreation Facility Policies as presented by the Recreation Commission.

Yes: All

No: None

Motion Carried

**Public Comment** - None

Motion by Councilor McKenzie and seconded by Councilor Woodbeck to adjourn the meeting at 6:40 p.m.

Yes: All

No: None

Motion Carried



Linda Kalinec, City Clerk